

**APPENDIX II**

**State Level Data Reporting Capacity  
Checklist - FY2003 State Reports**

**Revised**

**June 2003**

## State Level Data Reporting Capacity Checklist - FY2002 State Reports

Please complete the following form indicating the capacity of the State Mental Health Authority to report the following data elements.

Data Element	Can the State provide this data element currently? (Yes/No)	IF YES,			IF NO,	
		Using Federal CMHS definitions/categories? (Yes/No)	Using State definitions/categories, if different? (Yes/No)	Does the State collect these data at the individual client level? (Yes/No)	Does the State intend to develop a reporting capacity for this data element? (Yes/No)	If Yes, by when will this capacity be in place? (Calendar Year)
<b>Age</b>						
<b>Gender</b>						
<b>Race/Ethnicity Categories</b>						
New Federal Race and Hispanic Origin Categories are Used in Community Settings						
New Federal Race and Hispanic Origin Categories are Used in State Hospitals						
<b>Living Situation Categories</b>						
- Homeless Status of Persons Served in the Community						
- Persons Served - State psychiatric hospitals						
- Persons Served - Other psychiatric hospitals						
<b>Employment Status Categories</b>						
- Full time or part time Competitive Employment						
- Unemployed						

Data Element	Can the State provide this data element currently? (Yes/No)	IF YES,			IF NO,	
		Using Federal CMHS definitions/categories? (Yes/No)	Using State definitions/categories, if different? (Yes/No)	Does the State collect these data at the individual client level? (Yes/No)	Does the State intend to develop a reporting capacity for this data element? (Yes/No)	If Yes, by when will this capacity be in place? (Calendar Year)
- Not in labor force						

**Patient Funding Support Categories**

- Persons Served Through Medicaid Only						
- Persons Served Through Other Funding Sources Only						
- Persons Served by Both Medicaid and Non-Medicaid Sources						

**Client Turnover Status Categories**

- State Hospitals - Admissions						
- State Hospital - Discharges						
- State Hospital - Average length of service (ALOS) (discharges)						
-- State Hospital - ALOS (residents at end of year)						
- Other Inpatient Settings - Admissions						
- Other Inpatient Settings - Discharges						
- Other Inpatient Settings - ALOS (discharges)						
- Other Inpatient Settings - ALOS (residents at end of year)						

Data Element	Can the State provide this data element currently? (Yes/No)	IF YES,			IF NO,	
		Using Federal CMHS definitions/categories? (Yes/No)	Using State definitions/categories, if different? (Yes/No)	Does the State collect these data at the individual client level? (Yes/No)	Does the State intend to develop a reporting capacity for this data element? (Yes/No)	If Yes, by when will this capacity be in place? (Calendar Year)

**Block Grant Non-Direct Service Expenditure Categories**

- Technical Assistance						
- Planning Council						
- Administration						
- Data collection/ reporting						
- Other Activities						

**Dual Diagnosis Status Categories**

Adults Served Who Had A Diagnosis of Substance Abuse (SA)						
Adults with SMI Served Who Had a Diagnosis of SA						
Children Served Who Had a Diagnosis of SA						
Children with SED Served Who Had a Diagnosis of SA						

## State Level Data Reporting Capacity Checklist - Developmental Tables

Please complete the following form indicating the capacity of the State Mental Health Authority to report the following data elements.

Data Element	Can the State provide this data element currently? (Yes/No)	IF YES,			IF NO,	
		Using Federal CMHS provisional definitions/categories? (Yes/No)	Using State definitions/categories, if different? (Yes/No)	Does the State collect these data at the individual client level? (Yes/No)	Does the State intend to develop a reporting capacity for this data element? (Yes/No)	If Yes, by when will this capacity be in place? (Calendar Year)
Operational Definition to Identify Adults with SMI						
Operational Definition to Identify Children with SED						
Living arrangement - Living in Private Residence						
Living arrangement- Living in Foster Care						
Living arrangement - other 24-hr residential						
<b>Evidence-Based Practices</b>						
Supported Housing Services						
Supported Employment Services						
Assertive Community Treatment (ACT) programs						
New Generation Medications: in State Hospitals						
New Generation Medications in Community Settings						

Data Element	Can the State provide this data element currently? (Yes/No)	IF YES,			IF NO,	
		Using Federal CMHS provisional definitions/categories? (Yes/No)	Using State definitions/categories, if different? (Yes/No)	Does the State collect these data at the individual client level? (Yes/No)	Does the State intend to develop a reporting capacity for this data element? (Yes/No)	If Yes, by when will this capacity be in place? (Calendar Year)
Integrated Treatment for Persons with Mental Illness and Substance Abuse						
Therapeutic foster care						
Family PsychoEducation						
Illness Management and Recovery Skills						
<b>Outcome Measures</b>						
School attendance - Children's						
Criminal justice involvement - Adults						
Criminal justice involvement - Children						